

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place Trowbridge Civic Hall, St Stephens Place, Trowbridge, BA14 8AH
Date: 28 January 2010
Start Time: 7.00 pm
Finish Time: 9.45 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01225 776655 ext: 115 or e-mail
kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ernie Clark (Hilperton) (Chairman), Cllr Peter Fuller (Trowbridge Park),
Cllr John Knight (Trowbridge Central), Cllr Francis Morland (Southwick),
Cllr Stephen Oldrieve (Trowbridge Paxcroft) (Vice-Chair), Cllr Jeff Osborn (Trowbridge Grove), Cllr Helen Osborn (Trowbridge Lambrok) and Cllr Graham Payne (Trowbridge Drynham)

Cabinet Representative – Fleur de Rhe-Philippe (Finance, Performance and Risk)

Wiltshire Council Officers

Steve Richardson – Acting Play Manager
Mark Stone – Office and Workplace Transformation Programme Director
Nigel Walker – Corporate Estates Surveyor, Strategic Property
Peter Dunford -Team Leader, Trowbridge
Martin Donovan - Service Director for Finance
Rachel Efemey - Trowbridge Community Area Manager
Kevin Fielding - Democratic Services Officer

Parish and Town Council Representatives

Trowbridge Town Council – Bill Austin

Partners

Wiltshire Police – Inspector David Cullop
Wiltshire Police Authority – Joy Hillyer
Trowbridge Community Area Futures – Doug Ross
Trowbridge Community Area Young Peoples Issues Group - Siobainn Chaplinn

Total in Attendance: 63

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u> | <u>Action By</u> | | | | | | | | | | | | | | | | | | | | |
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| 1. | <p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting and thanked all the town, parish and partner representatives who were in attendance, including the young people who attended as representatives of the Trowbridge Community Area Young People's Issues Group (CAYPIG).</p> <p>The Chairman then introduced the Wiltshire councillors who made up the board and also introduced Cllr Fleur de Rhe-Philipe, (Wiltshire Council cabinet member) who was in attendance for this meeting.</p> <p>The Chairman advised that a Health Fair would be held in Trowbridge Civic Hall on Wednesday 24 February from 3pm, various health related stalls were planned, followed by an NHS Wiltshire health consultation event that would commence at 6.30pm until 8.00pm.</p> | | | | | | | | | | | | | | | | | | | | | |
| 2. | <p><u>Apologies for Absence</u></p> <p>Apologies were received from Councillor Tom James - (Trowbridge area board member).</p> | | | | | | | | | | | | | | | | | | | | | |
| 3. | <p><u>Declarations of Interest</u></p> <table border="1" data-bbox="336 1272 1305 2018"> <thead> <tr> <th data-bbox="336 1272 512 1346">Name</th> <th data-bbox="512 1272 715 1346">Item</th> <th data-bbox="715 1272 927 1346">Type of Interest</th> <th data-bbox="927 1272 1114 1346">Nature of Interest</th> <th data-bbox="1114 1272 1305 1346">Action</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 1346 512 1644">Councillor Peter Fuller</td> <td data-bbox="512 1346 715 1644">Any Trowbridge-related item</td> <td data-bbox="715 1346 927 1644">Prejudicial - Standards Board of England Dispensation</td> <td data-bbox="927 1346 1114 1644">Trowbridge Town Councillor</td> <td data-bbox="1114 1346 1305 1644">Would view any Trowbridge related items and issues with an open mind</td> </tr> <tr> <td data-bbox="336 1644 512 1942">Councillor John Knight</td> <td data-bbox="512 1644 715 1942">Any Trowbridge-related item</td> <td data-bbox="715 1644 927 1942">Personal</td> <td data-bbox="927 1644 1114 1942">Trowbridge Town Councillor</td> <td data-bbox="1114 1644 1305 1942">Would view any Trowbridge related items and issues with an open mind</td> </tr> <tr> <td data-bbox="336 1942 512 2018">Councillor Helen</td> <td data-bbox="512 1942 715 2018">Any Trowbridge-</td> <td data-bbox="715 1942 927 2018">Personal</td> <td data-bbox="927 1942 1114 2018">Trowbridge Town</td> <td data-bbox="1114 1942 1305 2018">Would view any</td> </tr> </tbody> </table> | Name | Item | Type of Interest | Nature of Interest | Action | Councillor Peter Fuller | Any Trowbridge-related item | Prejudicial - Standards Board of England Dispensation | Trowbridge Town Councillor | Would view any Trowbridge related items and issues with an open mind | Councillor John Knight | Any Trowbridge-related item | Personal | Trowbridge Town Councillor | Would view any Trowbridge related items and issues with an open mind | Councillor Helen | Any Trowbridge- | Personal | Trowbridge Town | Would view any | |
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| | Osborn | related item | | Councillor | Trowbridge related items and issues with an open mind |
| | Councillor Jeff Osborn | Any Trowbridge-related item | Personal | Trowbridge Town Councillor | Would view any Trowbridge related items and issues with an open mind |
| | Councillor Graham Payne | Any Trowbridge-related item | Personal | Trowbridge Town Councillor | Would view any Trowbridge related items and issues with an open mind |
| 4. | <u>Minutes</u> <u>Decision</u> The minutes of the meeting held on 5 November 2009 were agreed as a correct record of the meeting and signed by the Chairman. | | | | |
| 5. | <u>Matters Arising</u> Trowbridge Community Area Future – Area Board Theme Group Representatives. The following Representatives were noted: Economy & Transport – Cllr Jeff Osborn. Environmental Task Group – Cllr Helen Osborn. It was also noted that Cllr Tom James had stepped down as the Area Board representative for the Trowbridge Community Area Young People’s Issues Group (CAYPIG); it was requested that another Area Member Board represent this group. | | | | |
| 6. | <u>Partner Updates</u> <u>Trowbridge Community Area Young People’s Issues Group</u> | | | | |

(CAYPIG)

A report included in the agenda pack was noted.

Wiltshire Police

Inspector David Cullop briefly updated the meeting on current policing activities in the Trowbridge community area. The Inspector highlighted to the meeting of a number of house burglaries over the Christmas period and of the “Lock it or lose it” campaign which offered good practical advice on home security, Parish and Town Councillors were encouraged to take copies of this leaflet for distribution at local meetings etc.

Inspector Cullop then introduced Joy Hillyer - (Independent Member of the Wiltshire Police Authority) who advised that the Wiltshire Police Authority would be sending out e-mails and letters to find out just what Wiltshire residents think their Policing priorities should be.

For more information, Joy Hillyer could be contacted via Wiltshire Police Authority 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

Wiltshire Fire and Rescue Service

The Wiltshire Fire and Rescue Service representative was unable to attend the meeting. The report included in the agenda pack was noted.

Trowbridge Community Area Future (TCAF) Partnership

Doug Ross (Project Officer) briefly updated the meeting.

Points included:

- TCAF continues to update the Community Area Plan and are inviting young people, including Secondary School and College students to be come involved and have their say.
- TCAF were disappointed that the post for the director of the Arc Theatre is only a temporary post for six months.

David Holdsworth – (Wiltshire College) advised that the College fully supported the Arc Theatre and that the post was initially for six months, but could become permanent there after if the right applicant was found.

- Environmental Theme Group – would like the Board to endorse the ‘Nottingham 10/10 declaration’ to reduce

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| | <p>carbon emissions by 10% during 2010.</p> <p>A report included in the agenda was noted.</p> <p><u>NHS Wiltshire</u> It was noted that representatives from the NHS Wiltshire were again unable to attend the meeting.</p> <p><u>Trowbridge Town Council</u> A report included in the agenda pack was noted.</p> <p><u>Parish Council Updates</u> There were no parish council updates.</p> <p>The Chairman thanked all representatives for their respective updates.</p> | |
| 7. | <p><u>Outside Body Updates</u></p> <p>Councillor Jeff Osborn updated the board on the Transforming Trowbridge executive board.</p> <p>Points included:</p> <ul style="list-style-type: none"> • Adam Nardell (Vision Director) is now solely the Trowbridge Vision Director. • The 'Vision for Trowbridge' document is being rewritten to encompass Wicker Hill and Hill Street areas. • Work on the Sainsbury's site is progressing well. <p>The Chairman thanked Councillor Osborn for his update.</p> | |
| 8. | <p><u>Budget Consultation</u></p> <p>Martin Donovan (Service Director for the Trowbridge Area Board) gave a brief video presentation which outlined how Wiltshire Council currently spent its budget and the budget setting process for 2010 – 2011.</p> <p>Attendees were requested to partake in an interactive ballot box session which gave them an opportunity to say in which areas they would like to see the Council's budget spent, the results of the questionnaires that attendees had completed would be announced at the end of the meeting.</p> | |
| 9. | <p><u>Issues Updates</u></p> | |

Update on Transformation of County Hall (including Trowbridge Library)

Mark Stone (Office and Workplace Transformation Programme Director, Wiltshire Council) advised the Trowbridge Area Board on a proposal Workplace Transformation Programme of County Hall.

Points made included:

- Reduced carbon footprint with the library moving into the County Hall building
- A new 'café' style location
- The opportunity to have a 'flag ship' building as the centre hub of Wiltshire Council
- The library would have the same floor space as the Waterside proposal
- Wiltshire Council were looking to engage with service users, service managers and Area Boards for feedback on the proposal.

Some concerns were raised about parking issues at the County Hall site and for pedestrians crossing a busy road to use the new library.

Decision

Mark Stone would report back regularly to the Trowbridge Area Board to give updates of the proposal.

Smoking in Wiltshire Council owned play areas/open spaces.

Steve Richardson (Acting Play Manager, Wiltshire Council) advised the Trowbridge Area Board how its decision to pilot 'No Smoking' advisory notices in Wiltshire Council owned play areas/open spaces within the Trowbridge Area may be implemented.

At the Trowbridge Area Board on the 5th November 2009 the Board made the decision to support a pilot scheme of advisory notices (No Smoking) to be displayed at Wiltshire Council owned play areas within the Trowbridge Community Area.

Decision

The Trowbridge Area Board agreed to fund signage of this Scheme up to a cost of £1,400.

The Area Board to be consulted on the wording on the signs.

Proposed disposal of Margaret Stancomb School, British Row, Trowbridge

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| | <p>Nigel Walker, (Corporate Estates Surveyor, Strategic Property – Wiltshire Council) advised the Trowbridge Area Board of the proposed disposal of Margaret Stancomb School, and to allow the Members an opportunity to consider whether they wish to propose any alternative community uses for the property, under the Council’s recently adopted procedure for the disposal of surplus assets.</p> <p>A housing scheme had been drawn up, which envisaged the provision of up to 22 housing units, including three in the Old School building at the front of the site. Public consultation on the proposal had not been undertaken at this stage.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • The Wiltshire Music School would like the Main Hall of the School to use as a community building • The main hall should be preserved and that the Board should see what plans the Wiltshire Music School can come up with before disposing of it. <p><u>Decision</u> The proposed disposal of the site is put on hold for a period of three months for the Wiltshire Music School to develop a business case for use of the site, after this period it will come back to the Trowbridge Area Board.</p> | |
| 10. | <p><u>Discussion of future Trowbridge Area Board Venues</u></p> <p>The Chairman had requested that Board Members discuss future venues as it had become apparent that rural venues were not available to use as venues for the Trowbridge Area Board to meet at.</p> <p><u>Decision</u> The Trowbridge Area Board will hold all future meetings at Wiltshire Council, Bradley Road from 1 July 2010.</p> | |
| 11. | <p><u>Any Other Urgent Business</u></p> <p>Residents of Navigator Close/Towpath Road requested that the Trowbridge Area Board assist them in their plans to set up a local Community Centre.</p> <p><u>Decision</u> It was agreed that this topic would come back to the Trowbridge Area Board as part of the 4 March 2010 meeting.</p> | |

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| 12. | <p><u>Budget Consultation - Results</u></p> <p>Martin Donovan gave the results of the meeting's earlier vote on how the attendees viewed the Council's spending priorities.</p> <p>Highest 3 priorities:</p> <ol style="list-style-type: none"> 1. Youth Services 2. Adult Social Care for older people 3. Adult Social Care Mental/Physical disabilities/ Street Cleaning/Town Centre Improvements. <p>Lowest 3 priorities:</p> <ol style="list-style-type: none"> 1. Planning 2. Archives 3. Museums and Galleries. | |
| 13. | <p><u>Allocation of Grant Funding</u></p> <p>Councillors were asked to consider 6 new applications and 1 deferred application seeking 2009/10 Community Area Grant Funding:</p> <p>Debbie Vaughan addressed the Area Board on behalf of the Bradley Gardens Residents Association.</p> <p>James McDonald addressed the Area Board on behalf of the Friends of Biss Meadows Country Park.</p> <p>James McDonald addressed the Area Board on behalf of the Longmeadow Tenants and Residents Association.</p> <p>Ron Pybus addressed the Area Board on behalf of the West Ashton Village Hall and Institute.</p> <p><u>Decision</u> The application from VINE for PAT that requested £4,729 was refused.</p> <p><u>Reason</u> <i>The application did not meet the Community Area Grant Criteria for 2009/10.</i></p> <p><u>Decision</u> The application from Bradley Gardens Residents Association for the installation of Rubbish/Dog Mess bins that requested £924 was deferred.</p> <p><u>Reason</u> <i>Wiltshire Council Waste Service Officers to undertake an inspection of the local area and any other possible funding can be sourced from Wiltshire Council.</i></p> | |

Decision

Trowbridge Town Council was awarded £2,500 for the Cultural Olympiad Dance Festival.

Reason

The application met the Community Area Grant Criteria for 2009/10.

Note: Cllrs H Osborn and J Osborn abstained from the vote.

Decision

Friends of Biss Meadows Country Park was awarded £561 to purchase tools, equipment and safety wear. £439 for litter bins and fittings was deferred.

Reason

The application met the Community Area Grant Criteria for 2009/10.

Reason

Wiltshire Council Waste Service Officers to undertake an inspection of the local area and any other possible funding sources from Wiltshire Council.

Decision

Longmeadow Tenants and Residents Association was awarded £1,000 to purchase equipment for Community Engagement & Youth Activities.

Reason

The application met the Community Area Grant Criteria for 2009/10.

Decision

Trowbridge Pub and Club Watch was awarded £5,000 for provision and monitoring of the Towns Pub watch Radio system.

Reason

The application met the Community Area Grant Criteria for 2009/10.

Decision

West Ashton Village Hall and Institute was awarded £5,000 for fitting of photovoltaic panels to village hall.

Reason

The application met the Community Area Grant Criteria for 2009/10.

14.

Future Meeting Dates

The next meeting of the Trowbridge area board would be held

on Thursday 4 March 2010 at the Arc Theatre, Trowbridge.